

Three Oaks Township Public Library
June 13, 2023, Regular Board Meeting Minutes

Meeting called to order at 6:30 p.m. by Christ Zebell, Board Vice-President. Present: Debi Kearney, Connie Slavens, Tom Rosenbluth, Tom Pauly, and Cheryl Kersey present. Patience Petro excused absence.

Motion by DK to approve the Consent Agenda as presented, seconded by DK and TR. All ayes, none opposed, motion carried.

Public Comment: none.

Unfinished Business:

Grants – CK reported the library has received a grant from the Berrien Community Foundation to add personal DVD & audio players, Sharp Kits for seniors, and STEAM Kits for children to the library's Library of Things. Discussion followed.

Budget – CK said Current Budget was in board folders. The library has received the \$10,000 bequest from the estate of Grady Hanlin. There is \$27,939.77 in Memorial money. Copy of Penal Fines Report is in folders. They are currently down \$.90 per capita from what the library received in August 2022. Discussion followed.

Building Maintenance –

Outside Clock – CZ said she had contacted a couple electricians who could possibly do the work. CS said Phil Smith has asked her husband to help him with clock. Discussion followed.

Outside Back Door – CS said she has emailed the contractor. Discussion followed.

CK said there was a power outage that fried a 100 amp fuse to the elevator. She has ordered new fuses and then the elevator company will be called to come back and make sure everything is okay. Discussion followed.

Friends of the Library – Their next meeting is September 19 at 6:00 and copies of meeting minutes from their meeting on May 13 are in folders. TR thanked the friends for being willing to pay for coffee and supplies for the new coffee maker. CZ said she planted lavender in the pots in front of the library. Discussion followed.

Policy Review –nothing to discuss.

Possible Mural on West Side of Library – TP presented picture of a possible design and said he had spoken to person who painted the library wall and a mural will not harm the membrane. Discussion followed. TR said he has spoken to Lubeznik Center for the Arts in Michigan City, Indiana. They had several ideas and suggested grants may be possible. Discussion followed.

Building Audit – TR said Casey Horton from Cordogan-Clark and Skillman will come do a walk-thru on June 21 at 1:00. Discussion followed.

Pokagon Fund/Use of Elementary School – nothing to report.

Other –

Director's Report – attached to these minutes. Discussion followed.

Trustee Education – CK the Library of Michigan will sponsor a Trustee Roundtable at Otsego County Library in Gaylord on July 11, 1-3:30.

New Business:

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June 13, 2023, Regular Board Meeting Minutes

Hiring of a library page? – CK asked if she could hire a teenager as a library page. This would be a temporary job and then be reevaluated to see if it would be longer. Minimum wage is \$10.10 per hour and 16 and 17 year-olds can be paid 85% for \$8.59 per hour. One day per week for ten weeks would be \$1,374.40. Discussion followed. Motion by TR to approve hiring page 1 day/week for 10 weeks at 85% of minimum wage and then to be evaluated. Seconded by DK. All ayes, none opposed, motion carried.

Other –

TP would like to use some money from the Memorial Fund to clean, touch-up and repair the two murals located in the front lobby of the library. Discussion followed.

TP said he installed the new bistro lights in the gazebo and we need a timer. CK said she will order one.

TP asked if the library could get new chairs for the community room. Discussion followed. TR will see if there are going to be extra conference chairs at River Valley from the closing of the elementary schools. Discussion followed.

TP said he would like to pursue removing the octagon under the central chandelier. Discussion followed.

Motion to adjourn by CZ at 7:22 p.m.; seconded by DK. All ayes, none opposed, motion carried.

Next regular meeting: Tuesday, July 11, 2023, at 6:30 p.m.